



The Federation of The Downs & Northbourne Church of England Primary Schools



Chair of Governors: Dr A Eyden

Vice Chair of Governors: Rev D Ridley

"if you have faith as small as a mustard seed...nothing will be impossible."

(Matthew: 17 v20)

The Downs CEP School

Owen Square, Walmer
Kent CT14 7TL

Tel: 01304 372486 Fax: 01304 380471

Website: www.downs.kent.sch.uk

Head Teacher: Miss T Leighton

Deputy Head: Ms N Luxford

SENCO: Mrs N Barnes

Safeguarding Lead: Mr M Turner

Northbourne CEP School

Northbourne, Deal
Kent CT14 0LP

Tel: 01304 611376 Fax: 01304 621938

Website: www.northbourne-cep.kent.sch.uk

Head Teacher: Mr M Reynolds

SENCO: Mrs K Morrison

Safeguarding Lead: Mr M Turner

Parent consultations by telephone – Term 5 2021

Dear Parents/Carers,

During terms 3 and 4 our teachers have very much enjoyed connecting with our families via telephone calls. These conversations provided an excellent opportunity to check in with those children who were learning remotely and ensure that you, as parents, were supported too.

In term 5 we are planning on building on this practice by holding parent consultations over the telephone. These will replace the usual, on site, parent consultations which cannot take place due to the government restrictions.

We believe it is important that you have the opportunity to have a conversation with your child's teacher, which focuses on their wellbeing and next steps in their learning so please do try and attend.

As of **MONDAY 22nd MARCH** - we are using the online booking system via our school website:

- In order to book your appointment slot, go to www.downs.kent.sch.uk and visit the **Parent News** tab – from the right hand side select **Parent Consultations**
- On the right-hand side, you will see a list of classes
- Click on the class that your child is in
- Add your **child's name**
- Select your appointment slot – you will only be able to see which slots are remaining so the earlier you book the more choice you will have
- You will need to repeat this for each child you have in school
- At the appointment time the class teacher will call you on the number that we have for you. Please ensure all details are up to date.
- **Make a note of your appointment day and time as it will clear from the screen straight away.**

If you do not have access to a computer, or this is not working for you, contact the school office and they will be able to book an appointment on line.

As each appointment is only 10 minutes long you may find it useful to have some questions in mind such as:

- How has my child settled back into school?
- What does he/she need help with?
- How can we help at home?
- What can my child do to help him/herself?
- Does she/he ask questions or join in class talks?
- Is my child well behaved?
- Is there anything I need to be concerned about?

If following this conversation, you have concerns about your child please do make another telephone appointment with the class teacher to discuss this in more depth. This meeting may include other members of staff such as team leaders or the Special Educational Needs coordinator.

Yours sincerely,

Miss T Leighton
Head of School

