



The Federation of The Downs & Northbourne Church of England Primary Schools



Chair of Governors: Dr A Eyden

Vice Chair of Governors: Rev D Ridley

"if you have faith as small as a mustard seed...nothing will be impossible."

(Matthew: 17 v20)

The Downs CEP School

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Head Teacher: Miss T Leighton

Deputy Head: Ms N Luxford

SENCO: Mrs N Barnes

Safeguarding Lead: Mr M Turner

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Website: www.northbourne-cep.kent.sch.uk

Head Teacher: Mr M Reynolds

SENCO: Mrs K Morrison

Safeguarding Lead: Mr M Turner

2nd November 2020

Dear parent/carers

Updated guidance for term two 2020

I hope that you and your families have had a good half term break and been safe and well. This letter is to remind you of our school day arrangements as well as some changes and updates in response to the announcement made on Saturday as we now head into a new national lockdown.

Although schools will remain open this time it is even more essential that all families observe the guidance in place when completing the school run. This is not the time to be complacent and we must think not only of our own families but we need to be mindful of other families too.

Start of day arrangements – we do need to go back to staggered times in the morning to aid social distancing

- 8.45am Year 6 to enter via the Goodwin playground gate
Year 5 to enter via the lower school gate (off Blossom car park)
- 8.50am Year 4 to enter via the Goodwin playground gate
Year 3 to enter via the lower school gate (off Blossom car park)
- 8.55am Year 2 to enter via the Goodwin playground gate
Year 1 to enter via the lower school gate (off Blossom car park)
- 9.00am Reception enter via the lower school gate (off Blossom car park)

End of day arrangements – these remain as there were before half term

- 2.55pm Reception enter via the lower school gate (off Blossom car park)
- 3.00pm Year 6 to exit via the Goodwin playground gate
Year 5 to exit via the lower school gate (off Blossom car park)
- 3.10pm Year 4 to exit via the Goodwin playground gate
Year 3 to exit via the lower school gate (off Blossom car park)
- 3.20pm Year 2 to exit via the Goodwin playground gate
Year 1 to exit via the lower school gate (off Blossom car park)



Access to the school site

It is important children are on time each day and be picked up on time so we can avoid unnecessary visits to the school office.

Any communications and messages for school staff will need to come via a phone call, text or email as staff cannot be available for conversations and queries at arrival or departure times.

All visits in to the school need to be by pre-arranged agreement/appointment.

The transmission risk is higher for adult to adult transmission – we cannot afford for the office staff to be self-isolating so your co-operation in this matter is most appreciated.

When dropping off and picking up, we do ask that you continue wearing face coverings and that you adhere to social distancing guidance at all times. Children waiting with their grown-ups should remain with their grown-ups at all times and not be playing across bubbles. In school the children only mix in their class/year group.

Following all of these measures will support us in trying to keep our school open to everyone.

What children need to bring/can bring to school

- Water bottle – children **MUST** bring their own water bottle to school
- Healthy snack for break times – although we do provide fruit for the whole school
- A school bag
- Packed lunch box (if not having a school dinner)
- Coat
- Spare shoes in a carrier bag on PE days
- Hand sanitizer – we have plenty of soap and water but if you would prefer your child to use a hand sanitizer they may bring one to school. It must be named and kept in their school bag
- Reading books will be able to go to and from school but will be rotated so books do not go from one house to another within 72 hours
- Contact books will now go back and forth between school but staff will not be writing in them – however, do use this as another form of communication with school
- Face coverings – these are not needed in school but if your child wears one to/from school, and it is reusable, then a named plastic bag (such as a sandwich bag) needs to be provided – or take it home with you and bring it back at the end of the day.
- Year 5 and 6 may bring their mobile phone once they have completed a mobile phone agreement and are walking home without an adult. A named plastic bag (such as a sandwich bag) needs to be provided to put the phone in to before it is handed to the class teacher for safe keeping during the day.

No other personal belongings should be in school at this time

Prospective parent tours – 2021 reception starters

We were due to start tours for 2021 new reception children but these are now postponed until December. We will be in touch with parents who have already booked to reschedule. Our virtual tour be available on our website shortly.

Although schools have yet to receive further guidance following the weekend announcement, I felt it was important to get this letter out to you today. There may yet be some further changes yet to and if there is, we will communicate these with you at the earliest possible time.

Yours sincerely

Miss T Leighton
Headteacher



