



The Federation of The Downs & Northbourne Church of England Primary Schools



*Chair of Governors: Dr A Eyden
Vice Chair of Governors: Rev D Ridley*

*"if you have faith as small as a mustard seed...nothing will be impossible."
(Matthew: 17 v20)*

The Downs CEP School
Owen Square, Walmer
Kent CT14 7TL
Tel: 01304 372486 Fax: 01304 380471
Website: www.downs.kent.sch.uk

*Head Teacher: Miss T Leighton
Deputy Head: Ms N Luxford
SENCO: Mrs N Barnes
Safeguarding Lead: Mr M Turner*

Northbourne CEP School
Northbourne, Deal
Kent CT14 0LP
Tel: 01304 611376 Fax: 01304 621938
Website: www.northbourne-cep.kent.sch.uk

*Head Teacher: Mr M Reynolds
SENCO: Mrs K Morrison
Safeguarding Lead: Mr M Turner*

22nd June 2020

Dear parent/carer

Wider expansion update

I wrote to you after the latest government guidance for schools and outlined that the government had announced that it was no longer intending to get all children back to school before the summer.

As we have the provision already in place, as required by the government, for key workers, reception, year one and year six we placed a survey on our website to help us ascertain whether we had the capacity in terms of classrooms, toilets and staff to offer more places.

Thank you for taking the time to respond to this survey. Your responses have instrumental in supporting our review of our current capacity alongside reviewing our current risk assessment.

Plans moving forward

After reviewing our key worker registration forms, current attendance and our space capacity alongside our risk assessment we have come to the conclusion that we cannot offer any year group the opportunity for a sustained return before the summer break.

However, what we would like to offer is the opportunity for children in Years 2, 3, 4 and 5 the chance to come into school for one session. This session would be to allow some closure to this academic year. This will be a chance to say goodbye to their teacher and to learn something about their new class. This will be alongside our plans to contact all children by post during the week beginning 6th July (see below in the "Look out for" section of this letter).

As part of our risk assessment we operate under the following procedures to ensure that we keep children and staff safe:

- Staggered drop off times and areas
- One way systems where practical
- Social distancing (and outdoors as much as possible)
- Staggered break times
- Staggered lunchtimes
- Designated rooms and seating
- Regular handwashing
- Regular cleaning
- Limited access to resources
- Zero tolerance to ill health - If, on the day your child has registered to attend, they are unwell in any way please do not send them into school



A registration form will need to be completed for each year group and by the deadlines indicated below so that we can plan appropriately. No registration form = non-attendance. If you are not sure if you will send your child in, complete the form as if they will attend – you can always withdraw on the day.

Weather permitting this session will take place outside in two groups per class (if numbers are above 15). The registration form for each year group can be found on our website.

Children attending school for their transition session will need

- Own clothes
- Water bottle
- Healthy snack
- Sun cream applied before leaving home
- A sun hat/cap

Key workers will remain with their key worker group. All staff will make plans to touch base with the key worker children before the end of term.

Invite to Year 4 – Wednesday 1st July – register by 3pm Friday 26th June

4G 9.30am-11.00am
4B 1.15pm-2.45pm

Invite to Year 3 – Wednesday 8th July – register by 3pm Friday 3rd July

3E 9.30am-11.00am
3M 1.15pm-2.45pm

Invite to Year 2 – Wednesday 15th July – register by 3pm Friday 10th July

2G 9.30am-11.00am
2O 1.15pm-2.45pm

Invite to Year 5 – Monday 20th July – register by 3pm Friday 10th July

5T 9.30am-11.00am
5AU 1.15pm-2.45pm

Invite to Year 6 – Tuesday 21st July – register by 3pm Friday 10th July

All of year 6 to attend 11.00am- 1.00pm

Weather permitting we hope to make good use of the field.

If the weather is dry, we would like to invite parents to bring a picnic lunch and join us at 12.00pm – we will social distance in family groups on the field incorporating our goodbye presentation to the children.

Drop off/pick up for Years 3, 4, 5 and 6 (at the times indicated above)

Drop off will and pick up will be via Goodwin playground gate. Parents will not be able to enter through the gates. We would also encourage only one parent to pick up and drop off with no siblings from other year groups present to reduce any unnecessary gathering outside the school. Please arrive on time so we have no cross over of groups. If you are early and come in a car, please wait in your vehicle until the correct time. If you do have to wait outside please observe social distancing both on and off school property.

Drop off/pick up Year 2 (at the times indicated above)

Drop off/pick up will be via main pedestrian gate. Parents will not be able to enter through the gates. We would also encourage only one parent to pick up and drop off with no siblings from other year groups present to reduce any unnecessary gathering outside the school. Please arrive on time so we have no cross over of groups. If you are early and come in a car, please wait in your vehicle until the correct time. If you do have to wait outside please observe social distancing both on and off school property.



Reports

Written reports will be available from the week beginning 13th July.

Children attending school in RS, 1H and 6T will be given their reports to bring home on Tuesday 14th July

Children attending school in RST, 1P and 6C will be given their reports to bring home on Friday 17th July

Children in key worker groups will receive their report to bring home during the week beginning 13th July

Children who attend our transition session on the 15th (Y2) and 20th (Y5) will bring their reports home the same day

For all other children:

Please contact school if your child will not be returning before September and let us know

- a) if you would like to come and collect your child's report during the week beginning 13th July
or
- b) if you would like your child's report emailed during the week beginning 13th July (do confirm your email address at the same time as making this request)

FSM – Summer vouchers

The government announced last week that there would be continued provision for those families in receipt of free school meals. Schools have not yet been informed whether this will still be through the current mechanism or something different. Hopefully, this will all be in place by the end of the term.

Summer provision

There has been much talk in the press about summer schools and schools opening through the summer. The Downs CEP school **will not be** offering any provision for summer camp or key workers. The summer break is used by school to complete yearly maintenance tasks, wider cleaning, access for contractors and other preparations so that school is ready to open in September. This means that it is not possible to have children on site during this time.

Dates for the remainder of this term

Wednesday 1st July 4G 9.30am-11.00am 4B 1.15pm-2.45pm

Wednesday 8th July 3M 9.30am-11.00am 3E 1.15pm-2.45pm

Wednesday 15th July 2G 9.30am-11.00am 2O 1.15pm-2.45pm

Week beginning 13th July Reports to make their way home as outlined above

Friday 17th July Last day of term for Reception and Year One

Monday 20th July 5T 9.30am-11.00am 5AU 1.15pm-2.45pm

Tuesday 21st July All of year 6 to attend 11.00am-1.00pm
Parents to attend 12.00pm (weather permitting)

Tuesday 21st July Last day of term for key workers and all children

Wednesday 22nd July School closed – staff training

Look out for:

The next newsletter (during week beginning 29th June) will inform you of class allocations for next year.

The following week (6th July) a welcome letter and transition leaflet will be posted to your child from their new teacher.

Inside this envelope will be a self-addressed envelope to allow your child to write a letter back to their new class teacher. It would be great if these could be posted back to school by Friday 17th July at the latest.

